

Project-oriented internship

Title	Project-oriented internship
Semester	E2024
Master programme in	Business Administration and Leadership
Type of activity	Project oriented internship
Teaching language	English
Study regulation	

REGISTRATION AND STUDY ADMINISTRATIVE

Registration	Internships: Read about project-oriented internships at the intranet
Number of participants	
ECTS	15
Responsible for the activity	Mette Apollo Rasmussen (apollo@ruc.dk)
Head of study	Mette Apollo Rasmussen (apollo@ruc.dk)
Teachers	
Study administration	ISE Registration & Exams (ise-exams@ruc.dk)
Exam code(s)	U60031GB

ACADEMIC CONTENT

Overall objective	<p>The project-oriented internship allows students to acquire first-hand knowledge about academic practices at the relevant labor market and tests their academic qualifications in relation to the work functions they are expected to undertake upon graduation.</p> <p>The project-oriented internship consists of a stay with a relevant employer as well as internship supporting activities that in total sum to 400 hours work. The student is responsible for securing the projectoriented internship position and the practical matters associated with the internship.</p> <p>The project-oriented internship must be pre-approved by the board of studies before it is started. The intern's main tasks must be described, and they must lie within the subject area of the programme.</p>
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Detailed description of content	Students are themselves responsible for securing an internship host and for the practical implementation of the internship, including ensuring that their tasks for the internship venue and their obligations to the university are met. The internship must be approved by the Study Board before it is commenced. The student will also be assigned a project supervisor.
Course material and Reading list	Students develop their own relevant theoretical framework
Overall plan and expected work effort	<p>The total scope of the work associated with an internship corresponds to a half semester, or around 400 hours (divided between approximately 300 hours for the internship host and approximately 100 hours for the university). The intern's main activities must be described, and must lie within the field of the subject.</p> <p>Time spent at internship venue: 305 hours</p> <p>Preparation of and participation in supervisor sessions: 10 hours.</p> <p>Preparation and submission of mid-way report to the project supervisor, by arrangement: 30 hours. The midway report must contain: • Reflections on the internship, consisting of a one-page description of the tasks/ activities of the internship venue and the key issues these address, as well as the student's daily tasks in the organisation, plus a two-page reflection describing which of the theories and methods of the subject have been particularly relevant to the work at the internship host so far, and why. • The internship project's issue and problem statement • A draft structure for the internship project (theory, methodology, empirical data, analysis). • A proposal for a minimum of 300 pages of the internship project's overall literature of 650 pages.</p> <p>Completion of the final internship project report: 40 hours.</p> <p>Preparation for and participation in examination: 20 hours.</p>
Format	
Evaluation and feedback	If, this semester, the activity is a part of the study board's evaluation rotation (not all activities offered are evaluated - only the ones chosen by the study board), the students will be asked to evaluate mid-term and by the end of the course according to the evaluation practice of the study board .
Programme	<ul style="list-style-type: none"> • Find internship host • Enter into internship agreement • Take part in internship • Prepare midway report • Project supervision • Write internship report • Examination
ASSESSMENT	
Overall learning outcomes	<p>Having completed an internship, the student will be able to:</p> <ul style="list-style-type: none"> • Demonstrate empirical knowledge of business and leadership matters relevant for the host, particularly regarding the subject matter the student chooses to analyse in the assignments for the university • Critically reflect on how the host organisation functions internally, and how it has organised its tasks, procedures, and

	<p>decision-making processes that the student has been involved in</p> <ul style="list-style-type: none"> • Combine academic insights (theories, methods, approaches) from the programme and use these to solve practical issues and tasks for the host • Argue for the selection of academic literature to shed light on a chosen problem area • Plan, complete, and deliver concreted tasks in cooperation between the trainee and the internship host • Work analytical with empirical data • Independently plan and complete deliverables for the university, while working also for the host • Take responsibility and act professionally within the working community.
Form of examination	<p>Oral exam based on project oriented internship</p> <p>The character limit of the written product is: 26,400-43,200 characters, including spaces. The character limits include the cover, table of contents, bibliography, figures and other illustrations, but exclude any appendices.</p> <p>Time allowed for exam including time used for assessment: 30 minutes.</p> <p>The assessment is an assessment of the written product and the oral performance. Writing and spelling skills in the report are part of the assessment.</p> <p>Permitted support and preparation materials for the oral exam: All.</p> <p>Assessment: 7-point grading scale Moderation: Internal co-assessor.</p>
Form of Re-examination	<p>Samme som ordinær eksamen / same form as ordinary exam</p>
Type of examination in special cases	
Examination and assessment criteria	<ul style="list-style-type: none"> • Demonstrate empirical knowledge of the activities and field of the internship venue in relation to business administration and leadership, with particular regard to the aspects that the student chooses to analyse in the project or portfolio product. • Combine academic insights (theories, methods, approaches) drawn from the study programme and link these with practical issues and tasks at the internship venue. • Argue for the choice of academic literature to illustrate the chosen issue. • Perform analytical work with collected empirical data and produce new knowledge. <p>Individual study portfolio At the end of the third semester, the student submits a reflection on how the programme has influenced the student so far, and how the three semesters have played a role in the student's understanding of the field of business administration. These may be particular methodological and analytical skills that the student has</p>

acquired, theory that has played a special role, or interests that will be of significance for the future thesis.

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