

Project-oriented Internship (30 ECTS)

Title	Project-oriented Internship (30 ECTS)
Semester	F2024
Master programme in and Governance	International Public Administration and Politics / International Politics
Type of activity	Project oriented internship
Teaching language	English
Study regulation	Read about the Master Programme and find the Study Regulations at ruc.dk

REGISTRATION AND STUDY ADMINISTRATIVE

Registration	Please be aware of the approval requirements for a project-oriented internship. You can read more about the approval process here
Number of participants	
ECTS	30
Responsible for the activity	Laust Schouenborg (lausts@ruc.dk)
Head of study	Laust Schouenborg (lausts@ruc.dk)
Teachers	
Study administration	ISE Registration & Exams (ise-exams@ruc.dk)
Exam code(s)	U60471

ACADEMIC CONTENT

Overall objective	<p>The project-oriented internship allows students to acquire first-hand knowledge about academic practices at the relevant labor market and tests their academic qualifications in relation to the work functions they are expected to undertake upon graduation.</p> <p>The project-oriented internship consists of a stay with a relevant employer as well as internship supporting activities that in total sum to 800 hours work. The student is responsible for securing the project-oriented</p>
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internship position and the practical matters associated with the internship.

The project-oriented internship must be pre-approved by the board of studies before it is started. The intern's main tasks must be described, and they must lie within the subject area of the programme.

Detailed description of content The learning in the internship is achieved via a mix of practical tasks, reflections on the intersection between theory and practices and via the independent preparation of the internship project. The preparation of the internship project takes place under the supervision of an internship supervisor.

Course material and Reading list Determined individually in collaboration between student and supervisor.

Overall plan and expected work effort The internship must be pre-approved by the Board of Studies before it is started. It is expected that the work efforts of the semester are distributed at $\frac{3}{4}$ of the time at the internship and $\frac{1}{4}$ at the university (equivalent to approx. 540-600 hours at the place of internship and approx. 200 hours at the university). The principal activities of the intern must be described and be within the scope of the subject area of Public Administration. Obligations in the course of the internship. In addition to the work at the internship host, the student has a number of obligations and work assignments relative to the university. On-going obligations encourage reflections on the meeting between theory, method, professional tools and practice, and the contribution of the internship to the student's competence development. The final internship project enables the student to deal with a self-selected theme related to the internship.

On-going obligations:

Submission of a halfway report before the seventh week of the commencement of the internship. The halfway report must include:

Reflections on the internship consisting of a one-page description of the work/activities of the internship and key research questions addressed by these as well as the daily tasks of the student in the organisation and one page of reflection on which professional theories and methodologies that have been particularly relevant to the work done so far at the intern host.

Proposal for the internship project subject area and problem formulation (max. 4,800 characters including spaces). 2 pages) Draft internship project structure (theory, method, empirical data, analysis)

Proposal for a minimum of 650 pages of the internship project's total literature of 1,300 pages.

Submission of draft project report before the 13th week of the internship. The draft must be at least 24,000 characters including spaces. The size specifications include the title page, table of contents, bibliography, figures, and other illustrations, but does not include any potential appendixes or annexes. Assignments that do not comply with the size specification will not be assessed and one exam attempt will have been used. They must at least be 24,000 keystrokes in length, equal to 10 standard pages. The size specification is based on 2,400 keystrokes, including spaces, per page. The size specification includes the cover page, table of contents and literature, but excluding any Annexes.

Subject area, problem formulation and structure (table of contents)

Draft of theory and methods section

An outline of the project's empirical analysis

The ongoing obligations are part of the guidance and are submitted to the supervisor during the course of the internship.

Format

Evaluation and feedback The activity are evaluated regularly regarding the study board evaluation procedure. The activity responsible will be orientated about a potential evaluation of the activity at semesterstart. Se link to the study board evaluation praxis here <https://intra.ruc.dk/nc/for-ansatte/organisering/raadnaevn-og-udvalg/oversigt-over-studienaevn/studienaevn-for-internationale-studier/arbejdet-medkvalitet-i-uddannelserne/>

Programme See moodle.

ASSESSMENT

Overall learning outcomes

- Having completed an internship, the student will have acquired the following skills:

- empirical knowledge of issues and topics relevant for the host, particularly regarding the subject matter the student chooses to analyse in the project
- ability to assess and navigate internal organizational functions tasks, procedures, and decisionmaking processes (that the student has been involved in)
- ability to combine academic skills (theoretical, analytical, methodological) acquired during the programme and use these to solve practical and/or policy issues and tasks
- ability to assess the implications of specific academic findings for a chosen field of practice
- ability to develop practice-oriented recommendations
- ability to select academic literature to shed light on a practical problem area.
- ability to plan, complete, and deliver tasks in a professional workplace environment
- ability to work analytically with empirical data
- ability to take responsibility and engage professionally in a professional work environment.

Oral exam based on project oriented internship.

The character limit of the written product is: 45,600-64,800 characters, including spaces.

The character limits include the cover, table of contents, bibliography, figures and other illustrations, but exclude any appendices.

Form of

examination

Time allowed for exam including time used for assessment: 30 minutes.

The assessment is an assessment of the written product and the oral performance.

Writing and spelling skills in the report are part of the assessment.

Permitted support and preparation materials for the oral exam: All.

Assessment: 7-point grading scale.
Moderation: Internal co-assessor.

Form of Re-
examination
Type of
examination
in special
cases

Samme som ordinær eksamen / same form as ordinary exam

Project report and any supplementing materials forms the basis of the exam. The exam includes an individual presentation (max 5 min) on a topic of one's own choice that is relevant to the internship that the student completed and wrote the internship report about. Presentations are followed by a discussion between the student and the examiners on the content of the project report and the link to the courses that the student followed during the first two semesters. Any questions relevant about the theme can be asked during the exam. Study regulation specifies the formal requirements regarding the content and length of the project report and length of the project exam. The student cannot complete an internship before completed the compulsory courses.

Assessment criteria:

Examination
and
assessment
criteria

Assessment consists of a joint assessment of the project report and the oral exam. Project report - high emphasis is put on the ability to:

- identify relevant actors and their roles involved in the specific sector that the internship takes place

- analyze systematically the collected data and substantiate answers to the project's questions
- appraise critically chosen academic literature combined with the knowledge gained during the internship
- develop recommendations for practice based on the internship's project and reflect critically on the study's findings in relation to the existing state on particular issues as they unfold in practice
- Writing and spelling skills in the project report are part of the assessment

Oral exam:

Clearly explain the benefits of the internship and how it complements the academic knowledge gained during the program to address a specific problem.

Exam code(s) Exam code(s) : U60471

Course days:

Hold: 1

Project-oriented Internship (30 ECTS) - Hand-In (IU)

time 29-05-2024 10:00 til
29-05-2024 10:00
forberedelsesnorm ikke valgt
forberedelsesnorm D-VIP ikke valgt

Project-oriented Internship (30 ECTS) - Oral examperiod (IU)

time 17-06-2024 08:15 til
28-06-2024 18:00
forberedelsesnorm ikke valgt
forberedelsesnorm D-VIP ikke valgt

Project-oriented Internship (30 ECTS) - Oral reexamperiod (IU)

time 01-08-2024 08:15 til
30-08-2024 18:00
forberedelsesnorm ikke valgt
forberedelsesnorm ikke valgt
D-VIP

The common study regulations § 18, 5:

Content A student who has failed to pass an ordinary project examination is automatically registered for the re-examination. The student is entitled to make changes to the failed project report. The project

report must be submitted no later than 14 days after the date for the ordinary project examination.